



The Brown Shugar Day Spa

Spa Party Contract

Reservation should be scheduled at least one week in advance for Spa Parties and Group Events. Please note that an event booked less than one week in advance will incur a 10% surcharge over the regular pricing due to additional costs of executing last minute events. A minimum deposit of \$150 (per 6 persons) is required to hold the date for spa parties and events. The balance is due within 3 days of the event. Because the services are reserved specially for you, in the event of a cancellation, 50% of the deposit is non-refundable. **Rescheduling Policy** In the event the services need to be rescheduled, at least 72 hours notice is required. Less than a 72 hour notice will be considered a “No Show” and the deposit/payment will be forfeited. In the event your party is rescheduled, the new date must be within 30 days after the original date. After the 30-day period has passed, the deposit/payment will be forfeited. Only one rescheduling is permitted. Once your event date has been reserved, we will be unable to issue a refund for any individual guest cancellation or “no shows” The scheduled services are reserved and staffed according to your needs. Therefore, changes to any package must be made 72 hours prior to date of services. Last minute changes may not be able to be honored. **Please note that there is an additional 20% gratuity added to each Spa Party balance.**

Signature

Please Print
Host Name

Address

E-mail

Phone

Anticipated Date

Number of guest

Services Requested
